



#### Strategies to make them easier

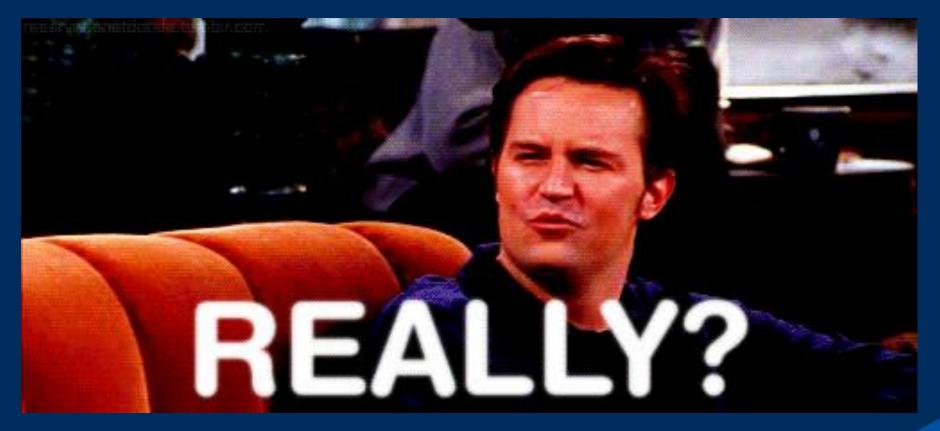
Susan Williams, Business Institute Trainer swilliams@thevillagefamily.org

### **OBJECTIVES**

What makes transitions difficult? Are change and transitions always bad? How to navigate transitions with a little more ease



### **RESEARCH ON MANAGING TRANSITIONS...**





### WHAT LEADERS NEED TO KNOW ABOUT CHANGE

TEDx SDSU presentation by Taylor Harrell, Ph.D.

*leader* a person who has commanding authority or influence

Document in the chat

words/phrases/ideas from

Dr. Harrell that particularly

resonate with you





### change replace (something) with something else...

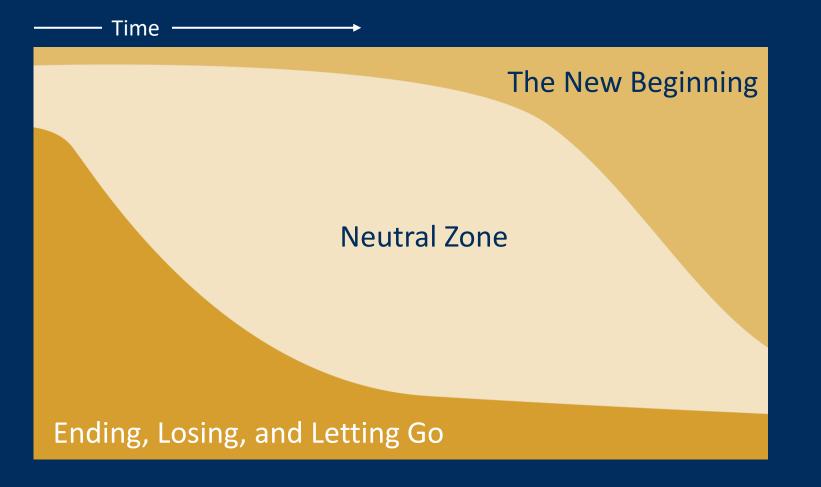
#### It isn't the changes that do us in...

## transition

the process or a period of changing from one state or condition to another.

#### it's the **transitions**.





William and Susan Bridges

Transitions: Making Sense of Life's Changes, 1979

Managing Transitions, 1991



**Experience:** 



•Fear. •Denial. •Anger. •Sadness. •Disorientation. •Frustration. •Uncertainty. •A sense of loss. Need:

Accept that something is ending before they can begin to accept the new idea

You must acknowledge the emotions or you'll likely encounter resistance all the way

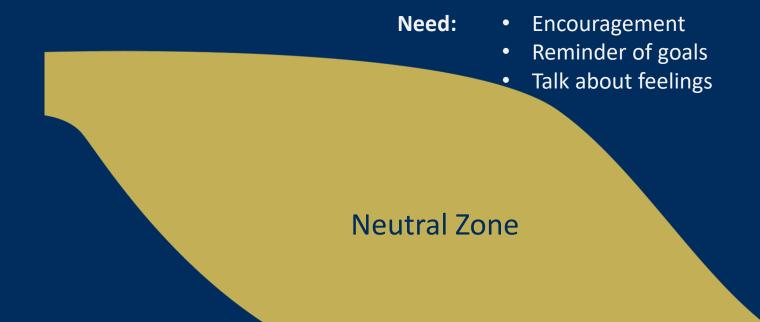
Guide:

•

- No judgment • Time to reflect on current situation
- Talk about memories, what they'll miss, what they achieved...
- Listen with empathy
- Communicate openly •
- "Skills, experience, knowledge are coming with"
- "You'll get what you need"

#### Ending, Losing, and Letting Go





#### **Guide:** • No judgment

- "OK to feel lost or unsettled"
- Frequent updates
- Frequent feedback
- Short-term goals
- Quick wins
- Manage workloads
- Boost morale

#### **Experience:**

- Resentment toward the change.
- Low morale and low productivity.
- Anxiety about their role, status or identity.
- Skepticism about the change initiative.





#### Guide:

- Highlight success (and progress)
- Link personal goals to organization objectives
- Stay vigilant
- Celebrate





# **GETTING EVERYONE ON BOARD**





### **DOESN'T ALWAYS HAPPEN**



Watch later

0

FEND

CC

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blk.

LEADERSHIP

blk.

la!

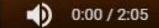
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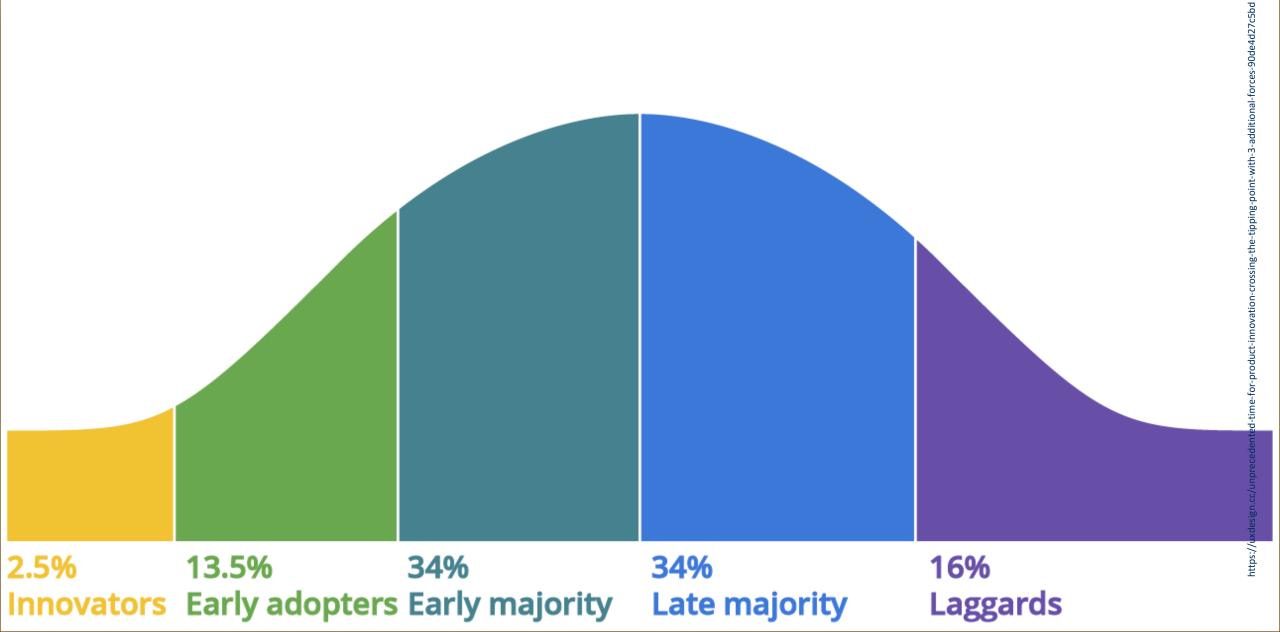
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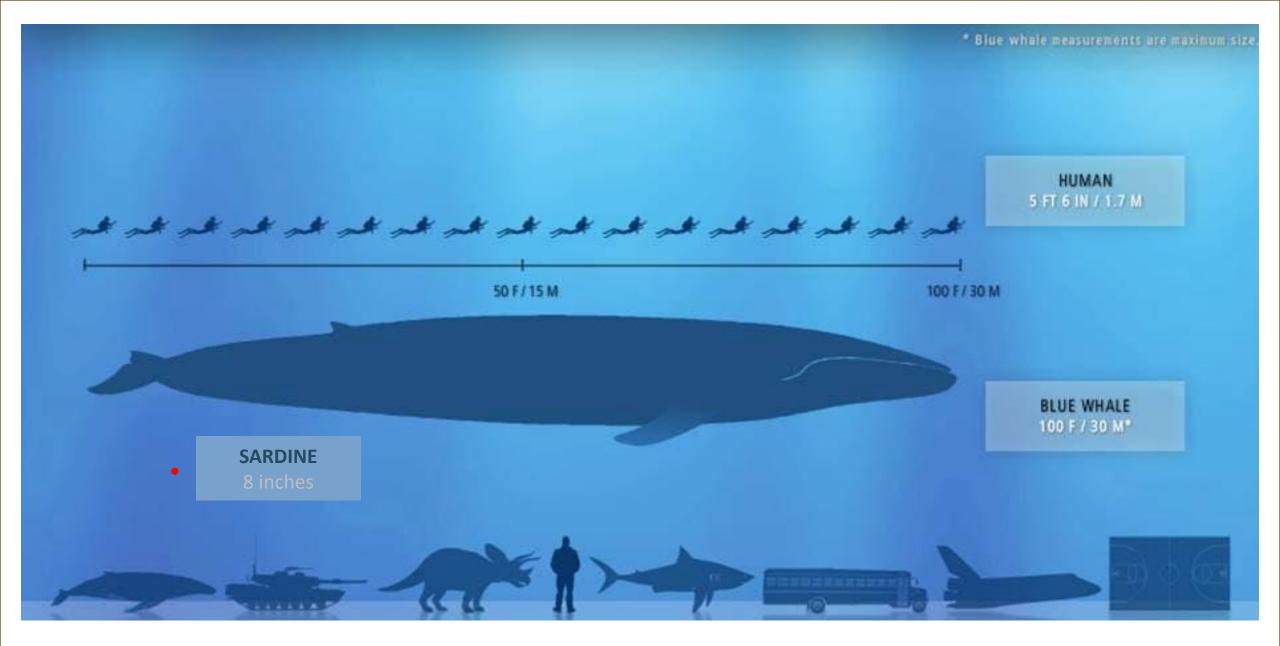
 $\Rightarrow$  Pull up for precise seeking



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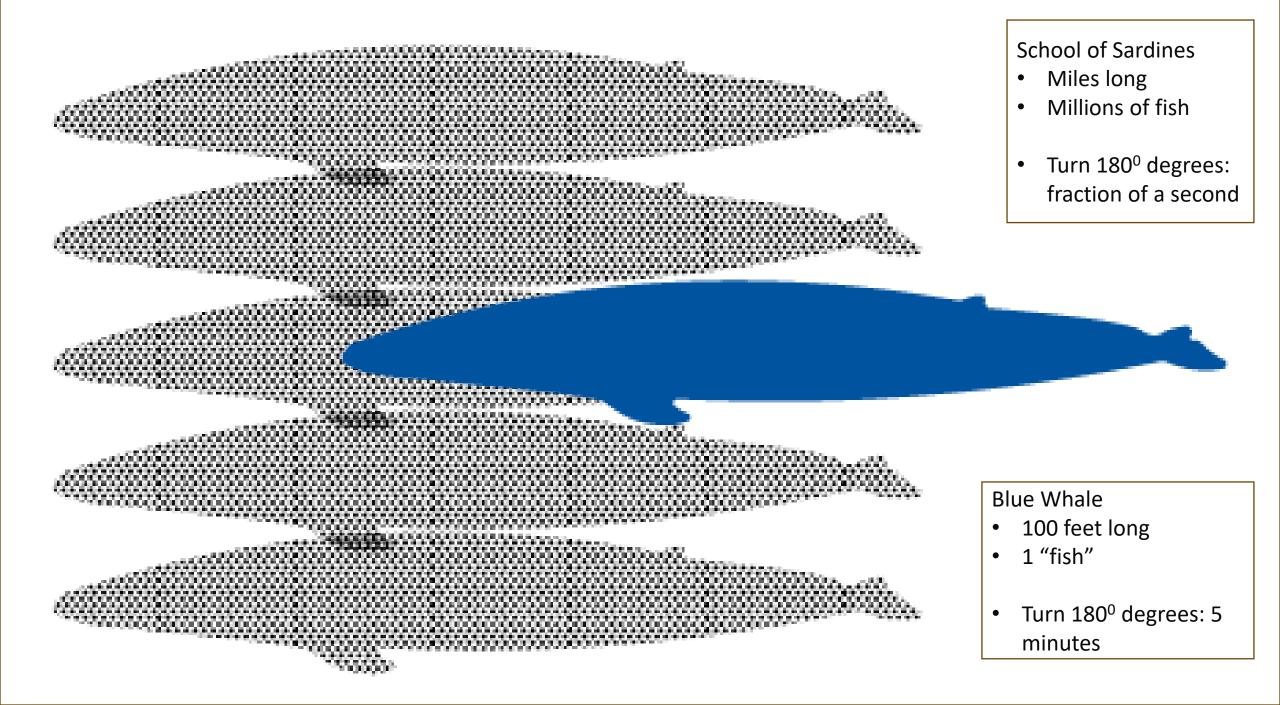






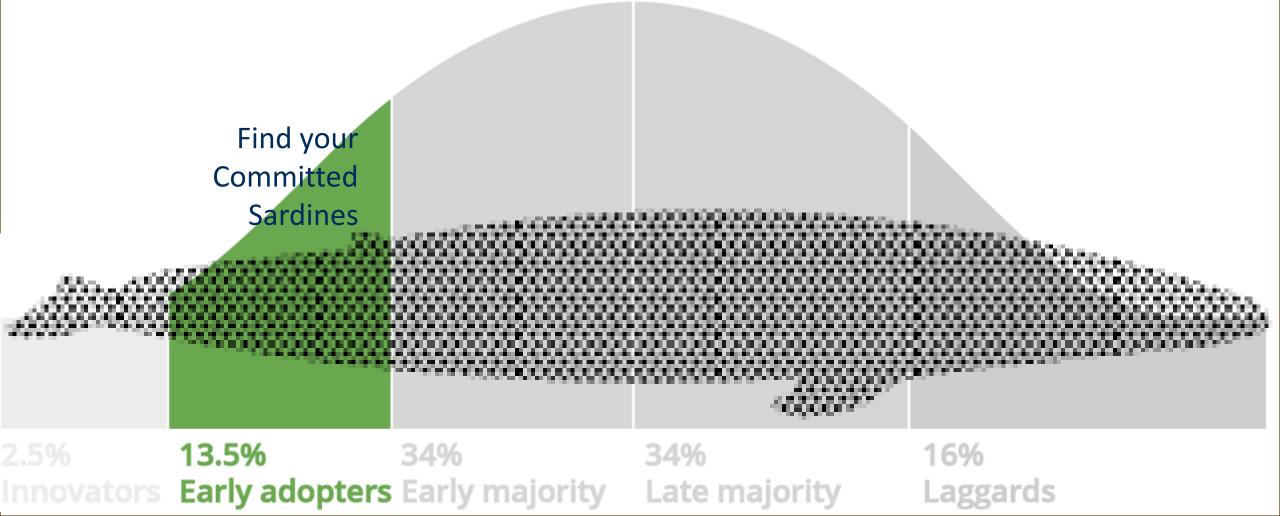


@atsushisadaki



Not every sardine changes direction.

# Guess how many turn to get the whole school to change direction?



# **COMMUNICATING CHANGE & TRANSITION**

# 4Ps

#### PURPOSE

clarify and communicate

Why is change important? According to whom? Is there data to reinforce?

Develop common vocabulary.

Sometimes it's best to provide the purpose **before** you announce the change PICTURE

be specific

How will things look posttransition?

How will this be different from that status quo, from what people are used to?

How will it change workloads, workflows, responsibilities, expectations? **PLAN** share the details

Provide the timeline Outline the steps Explain the why of the order of things What needs to happen? When?

What happens after that? How will we know we made it? PART who's doing what?

Explain roles and deliverables.

How do responsibilities overlap or intersect? What dependencies are experiences by whom?

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## **BUT WE'VE ALWAYS DONE IT THIS WAY**

hydid we start doing it this way?

9

What has changed? Is there a better\* way?



### **STRATEGIES**

- First-Then Statements
- Change Warnings (gives time to mentally prepare)
- Visual Timer
- Bring Along an Object
- Talk About Big Changes, even good ones, ahead of time. what will be same? different?



### **STRATEGIES**

#### • Practice

- Have a plan for when things go south
- The importance of remaining calm during difficult transitions cannot be overemphasized
- Plan ahead
- Have materials ready



## **CROSS YOUR ARMS**

#### How to play:

Ask people to cross their arms. When they are comfortable, ask them to cross their arms the other way. Once they've done this, ask them why the second attempt might have left them feeling uncomfortable, even though it's basically the same action.

#### What's the point?

Steer the conversation towards specific changes being made within your organization. Examine how tricky it is to cross your arms in different positions and equally how tricky it is to cope with change. Show understanding that the necessary changes may be uncomfortable at first.





# Process

Keep results top of mind throughout the transition, rather than a commanding focus on controlling deadlines or people.

Unnecessary stress and conflict can come from too strong a focus on the mechanics of how instead of the effectiveness of what.











**SEPT 13: "HAVE YOU READ...?"** A PROFESSIONAL DEVELOPMENT RESOURCE DISCUSSION

https://www.thevillagefamily.org/events/

# THANK YOU.





#### **SHRM Credit –** Activity 23-REF4T